

## Class Pass Fidelity Checklist

**Description:** Class pass intervention allows a student to use a limited number of passes to take a brief work break to engage in preferred activities without disrupting peers. The student is also given an incentive to retain unused passes and redeem them for rewards.  
**The function of the behavior must be escape/avoid to use this intervention.**

Step	Did I complete This Step?
<b>Preparation:</b>	
1. Determine that the function of target behavior is escape/avoidance	YES/NO
2. Develop the actual class passes to be used (i.e. what will it look like)	YES/NO
3. Decide how many Class Passes to issue (per day, per class)	YES/NO
4. Identify the location of the break when pass is used (desk, outside the room, etc)	YES/NO
5. Determine length of work break (ex: how much time they get to break from work activity after pass is used)	YES/NO
6. Determine minimum wait time between breaks (how much time needs to pass between another pass being accepted)	YES/NO
7. Determine value of unused passes	YES/NO
8. Identify items/privileges/activities that unused passes may be exchanged for (ipad, books, manipulatives, etc..) through preference assessment completed with student	YES/NO
<b>Student Training:</b>	
9. Help student recognize a work break is needed	YES/NO
10. Identify sequence of taking a break (i.e. If you use the pass... <ul style="list-style-type: none"> <li>● Choose a time when you need to step out of the class/activity.</li> <li>● Fill out one of your passes.</li> <li>● Show pass to teacher</li> <li>● Walk to _____.</li> <li>● Have adult where you walked to initial pass on your way back to class.</li> <li>● Enter class quietly.</li> <li>● Join classroom activity.)</li> </ul>	YES/NO
11. Inform student when work breaks are not permitted (exams, etc)	YES/NO
12. Practice using role-play and reinforce desired exchange of passes. Fade any prompt necessary.	YES/NO

Implementation:	
13. Teacher issues allotted class passes (daily, weekly, etc.)	YES/NO
14. The student requests break (uses class pass) as needed	YES/NO
15. If the teacher needs to prompt class-pass usage, do so by reminding them rather than telling "Remember, you can use your class pass if you need a break."	YES/NO
16. The student takes a timed break from current activity/location (timer can be used if needed)	YES/NO
17. The student returns to work and continues in class work.	YES/NO
18. The student is credited with any unused class passes and chooses reward from menu created with the student during allocated spending time	YES/NO
19. Rewards are changed out and updated based on preference assessment	YES/NO
Responses _____/_____	
Percentages of Yes _____	

[Class Pass resource/examples](#)