

Positive Principal Referral Steps:

1. Staff member completes a Positive Principal Referral form and sends it to the principal.
2. Principal calls the student(s) to the office.
3. Principal and the student call the student's parents to tell them the great news.
4. Reward the student with an immediate reinforcer.
 - a. HMS rewards a coupon from a local restaurant. Students get to choose from three options.
5. The student draws a number between 1-100.
 - a. HMS uses small BINGO type balls with numbers on them in a fishbowl. Once a number is drawn, that ball goes into a jar until the board is cleared after a bingo is reached.
6. On a hallway bulletin board near the office, the student's name (on a sticky note or small paper) is stapled onto a 100's chart in the corresponding number box. (Admin secretary keeps documentation of which students go onto which number in case one falls or is torn off the bulletin board.)
7. Student's picture is taken and posted on the school's social media with parent consent
8. Once there is a BINGO (vertically, horizontally, or diagonally), those students earn the biggest reward.
 - a. HMS gives a pizza party to those 10 students.
9. Once a BINGO is complete, the board is cleared, all numbered balls returned to the fishbowl, and the process with the 100's chart starts over.